

KENDRIYA VIDYALAYA BIRBHUM

Duties & responsibilities for the Academic Year 2018-19

S.No	Name of the Committee	In-Charge & Members
1	Academic Committee	1. Mr. Akhilesh Kr. Kushwaha I/C 2. Mr. MukeshKr. Keshri 3. Ms. Jyoti Yadav
1.A	CBSE	1. Mr. Akhilesh Kr. Kushwaha, I/C 2. Mr. Manoj Kumar
2	Admission Committee	1. Mr. Mukesh Kr. Keshri I/C 2. Mr. Manoj Kumar 3. Mr. Adarsh Soni 4. Mrs. Rimpi Das Biswal
3	Audio-visual Committee	1. Mr. Vivek Kumar, I/C 2. Mr. Antu Ray
4	Cleanliness & Security Committee	1. Mrs. Kuheli Biswas, I/C 2. Mrs. Alaknanda Sengupta 3. Mrs. Kavita Mondal
5	Co-curricular Activities	1. Mrs. Rimpi Das Biswal, I/C 2. Mrs. Jyotsna Mandal 3. Ms. Jyoti Yadav 4. Mrs. Kiran Arya
6	Competitive Examinations (IGNOU, CBSE ,KVS& Others)	1. Mr. Manoj Kumar I/C 2. Mrs. Jyotsna Mondal
7	Computer & Website Updating Committee	1. Mr. Ananya Banerjee I/C 2. Mr. Antu Ray
8	Co-ordination of Arts & Crafts	1. Mrs. Alaknanda Sengupta, I/C 2. Ms. Jyoti Yadav

9	CS-54(Fee Collection)	1. Mr. Akhilesh Kr. Kushwaha I/C 2. Mr. Antu Ray 3. Mrs. Ananya Banerjee
10	Discipline Committee	1. Mrs. Kuheli Biswas, I/C 2. Mr. Jyostna Mandal 3. Mr. Manoj Kumar 4. Mrs. Jyoti Yadav
11	Eco-club Gardening & Beautification Committee	1. Mrs. Alaknanda Sengupta I/C 2. Mrs. Jyotsna Mondal 3. Ms. Suchnadra Chatterjee
12	Editorial Board (School Magazine, Brochure, News Letter etc)	1. Mrs. Jyotsna Mondal I/C 2. Mr. Nilajan Chatterjee
13	Examination Committee	1. Mr. Mukesh Kr. Keshri I/C 2. Mr. Akhilesh Kr. Kushwaha 3. Ms. Jyoti Yadav 4. Mr. Adarsh Soni
14	Excursion/Adventure Club	1. Mr. Manoj Kumar, I/C 2. Mr. Mukesh Kr. Keshri
15	First Aid	1. Mrs Kavita Mondal
16	Furniture Including Repair and maintenance	1. Mr. Mukesh Kr. Keshri, I/C 2. Mr. Vivek Kumar
17	Games and Sports	1. Mrs. Kuheli Biswas, I/C 2. Mr. Suranjan Ghosh
18	NAEP/ Guidance and Counselling/Awaken Citizen Programme	1. Mrs. Jyotsna Mondal, I/C 2. Ms. Pinki Rani 3. Mrs. Kiran Arya
19	Library Committee	1. Mr. Manoj Kumar I/C 2. Mr. Nilajan Chatterjee 3. Mrs. Jyotsna Mondal 4. Mr. Adarsh Soni
20	Mathematics Lab/ Club	1. Mr. S.B.Chowdhury I/C 2. Ms. Pinki Rani
21	Rajbhasha	1. Mr. Mukesh Kr. Keshri I/C 2. Mrs. Jyotsna Mondal 3. Mr. Manoj Kumar 4. Mr. Adarsh Soni 3. Mrs. Rimpi Das Biswal
22	PTA	1. Mr. Manoj Kumar, I/C 2. Mr. S.B.Chowdhury 3. Mrs. Kiran Arya 4. Ms. Jyoti Yadav
23	Purchase Committee	1. Mr. Akhilesh Kr. Kushwaha I/C 2. Mr. Manoj Kumar 3. Mrs. Alaknanda Sengupta 4. Mrs. Kiran Arya 5. Ms. Pinki Rani
24	Science Club	1. Mr. Akhilesh Kr. Kushwaha I/C 2. Ms. Suchnadra Chatterjee

25	Scouts & Guides	1. Mr. Mukesh Kumar Keshari I/C 2. Mr. Adarsh Soni 3. Ms. Jyoti Yadav
26	Student Health Check UP	1. Mrs. Kuheli Biswas, I/C 2. Mrs. Kavita Mondal
27	RTI/RTE/ DEO/ Statistics	1. Mr. Manoj Kumar, I/C 2. Mr. Antu Ray
28	Subject Committees	1. PGTs of all Depts..
29	SUPW / PA System / Photography	1. Mr. Vivek Kumar, I/C 2. Mr. Antu Ray
30	Teaching Aids/ CMP	1. Mrs. Kiran Arya I/C 2. Mrs. Jyotsna Mandal 3. Mr. Adarsh Soni
31	Time-Table Committee	1. Mr. Manoj Kumar I/C 2. Ms. Pinky Rani
32	Maintenance & Repairs of School Building	1. Mr. Mukesh Kr. Keshri I/C 2. Mr. Vivek Kumar 3. Mrs. Alaknanda Sengupta I/C 4. Mr. Adarsh Soni
33	INTEGRITY CLUB	1. Mrs. Jyotsna Mandal, I/C 2. Mr. Adarsh Soni
34	CLUSTER CO-ORDINATOR	1. Mr. Akhilesh Kr. Kushwaha I/C 2. Mr. Mukesh kr. Keshri 3. Mrs. Jyotsna Mandal
35	Morning Assembly Committee	1. Mrs. Jyotsna Mandal, I/C 2. Mr. Nilajan Chatterjee 3. Mr. Adarsh Soni
36	ShaalaDarpan	1. Mrs. A Banerjee, I/C 2. Mr. Antu Ray
37	Communication Skills	1. Mrs. Jyotsna Mandal I/C 2. Mr. Nilajan Chatterjee
38	Back to Basics - Implementation	1. Ms. Pinki Rani I/C 2. Mr. Adarsh Soni
39	GSP -Audit	1. Mr. Akhilesh Ku Kushwaha I/c 2. Mr. Adarsh Soni
40	NCC/ECO Club /Maintenance of LABs	1. Mr. Manoj Kumar I/C 2. Ms. Suchnadra Chatterjee